



# ***KDT Productions, Inc.***

## Terms and Conditions

### **Print/Design**

Attached to your final emailed verification is your final proof of any and all print/design work you are about to order. Before we place this order, we require that you inspect all aspects of this proof and verify that it is free from any and all errors, including misspellings, undesired layout, clarity, actual size of print and the like. Provided below is a sample checklist to use as a guide when viewing your "Final Proof." Upon reviewing this proof, we require you to send us back an email verification that this proof is perfect in all manners, and that it is ready to be printed. By emailing us back your verification, you accept all print work that is ordered, and will pay the full amount set forth on it. In the event that an error is found post-print, and is also discovered on the original proof, KDT Productions, Inc. accepts no responsibility for the error, and any reprints will be allotted the full monetary amount of the previous order. KDT Productions, Inc. is not responsible for any errors on print work matching the "Final Proof" approved by the client.

### Checklist

1. Any and all misspellings
2. Any and all incorrect information provided (telephone numbers, email addresses, ect.)
3. Color and/or saturation
4. Positioning of graphics
5. Clarity of graphics\*
6. Spacing and orientation of all objects

\*Note, some graphics given to us by you, the client to KDT Productions, Inc. will have some limitations on clarity.

Any problems with consistency of color, count, or the like will be able to be replaced at the discrepancy of KDT Productions, Inc. We are here to serve you to the best of our abilities, and do our best to provide our clients with quality products, at affordable prices.

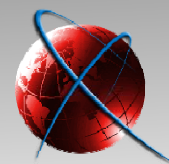
Payments may be paid in the form of Cash, Check or Money Order made out to KDT Productions, Inc. There will be a \$35.00 fee applied to all returned checks.

To accept these terms and conditions, reply back to this email with your full printed name at the bottom, details of size (business card, post-card, envelope, letterhead ect.), and type of stock and any and all coatings, organization and order number.

PLEASE NOTE – you have commissioned KDT Productions, Inc. either verbally or in writing to design print work for you. KDT Productions, Inc. holds and reserves all rights to this print work. Any copying, re-rendering, or submitting this print work to another source without prior written consent of KDT Productions, Inc. is considered a void in contract, and will result in a \$75.00 fine that will go to collections if unpaid. KDT Productions, Inc. reserves the right to use this design work for their promotional use, and will not collect any monies for such usage without prior written authorized consent from you, the commissioner of the design.

### **Photography/Video**

All sales are final. By submitting this confirmation you are accepting that KDT Productions, Inc. is not responsible for any wrong information submitted on this form by you on the original order form. By submitting this form, you agree to pay KDT Productions, Inc. the full amount stated in the grand total including Virginia State Sales Tax. KDT Productions, Inc. will not retouch or alter the raw photos in any way, unless otherwise authorized and by you, the client, and additional costs will incur for such orders. By agreeing to this photo shoot, you also agree to allow KDT Productions, Inc. to use these photos for their promotional use only and we ensure we will not receive monies from outside parties for said photos.



Video will be rendered and edited to the specifications detailed out in original meetings regarding the commissioning of KDT Productions, Inc. for video work. Any and all video work will be paid in full, and may incur additional charges if you, the client wish to alter the video after completion from that which was originally stated in the original contract, be that verbally or written. KDT Productions, Inc. reserves the right to use all video content collected for its own promotional use and we ensure we will not receive monies from outside parties for said video work. You, the client, also agree that any photography/video work which you have commissioned KDT Productions Inc. to produce is legally their copyright, and you agree not to replicate or reproduce said photos/videos without prior written consent from KDT Productions, Inc. as stated in the Piracy Laws of the Copy Control Association; CSS (Content Scrambling System) will be used on all digital products to insure that copying of these products is impossible. You also agree that you must contact KDT Productions, Inc. for replications on said projects.

### **Web Development/Emailers**

You, the client, agrees that you approve all designs of templates and content that will be placed on the internet of your company, organization, or yourself. you also agree that the content which you are commissioning KDT Productions, Inc. to place on the internet is free of rude, crude, unethical, or immoral materials and is for the sole use of yourself, your company or your organization. You also agree to pay KDT Productions, Inc. the agreed upon amount for said services, and any additional costs that may incur due to changes, updates or the like to your website/ emailer. You agree to give KDT Productions, Inc. 30 days of notice if you choose to cancel the hosting of said website/emailer. You also understand that said website/emailer will be taken off the internet if any unpaid balances on your part occur.

You affirm that by signing/agreeing via email to this agreement, you have hired and are legally bound to pay KDT Productions, Inc. the total amount given to you in the invoice/quote plus any additional hourly rate charges that may incur from the process of this job, as stated in quote/invoice. If you do not pay them on the agreed date, stated below, you agree to pay them 5% interest per month on the balance of which you owe KDT Productions, Inc. By signing (either digitally or physically) this document you certify that you have read, understand and agree to the terms and conditions of this project, and you also give KDT Productions, Inc. permission to take legal actions against you heirs, your predecessors, your company, your assets and yourself in order for them to ensure proper payment for this job that you hired them to complete.

### **Payment Methods**

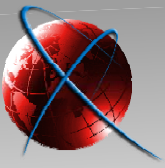
Payments may be paid in the form of Cash, Check or Money Order made out to KDT Productions, Inc. There will be a \$35.00 fee applied to all returned checks.

Payments by Credit Card may be made by calling us at:  
(540) 834-0441

Or coming into our facility located at:

125 Olde Greenwich Drive  
Suite 150  
Fredericksburg, VA 22408

Thank you for allowing KDT Productions, Inc. to be your outsourced solutions for your creative business needs.



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